

Indexes

NUMERICAL INDEX OF HEADQUARTERS OPERATING INSTRUCTIONS

1. Ordering Publications. Unless otherwise noted, order F (functional) distribution publications listed in this headquarters operating instruction (HOI) from your customer account representative (CAR) through your servicing publishing distribution office (PDO) (if applicable) or from the AFSPACECOM Publishing Distribution Center (PDC) (HQ AFSPACECOM PDC, Peterson Air Force Base, Colorado 80914-5280). Order X distribution publications directly from the office of primary responsibility (OPR).

2. Explanation of Symbols:

* - Published since last edition of index	(NAS) - NORAD/ADCOM/AFSPACECOM
(A) - ADCOM	(NS) - NORAD/AFSPACECOM
C - Change	(PA) - Privacy Act
(C) - Confidential (when preceding a title)	(S) - Secret (when preceding a title)
(cc) - Corrected copy	S/S - Superseded
(FOUO) - For official use only	(U) - Title is unclassified
(NA) - NORAD/ADCOM or ADC	

SECTION A - CURRENT HEADQUARTERS OPERATING INSTRUCTIONS

Number	Date	Title	OPR	Distr
0 - INDEXES				
*0-2	1 Apr 87	Numerical Index of Headquarters Operating Instructions	DAPE	F;X
*0-9	1 Apr 87	Numerical Index of Headquarters Forms	DAPF	F;X
11 - ADMINISTRATIVE PRACTICES				
*11-1	2 Feb 87	Presentation Services	CSRP	F
12 - RECORDS MANAGEMENT				
12-1	30 Sep 86	Headquarters Micrographics Program	DADS	F
12-2	30 Sep 86	Administration of the Freedom of Information Act (FOIA)	DADF	F
12-3	5 Dec 86	Maintenance of Record Copies of Formal Speeches or Briefings	DAD	F
30 - PERSONNEL				
30-1	26 Sep 86	Condolence Letters to Next of Kin of Military Personnel	MPPA	F
30-2	3 Dec 86	Awards and Decorations Board	MPPA	F
35 - MILITARY PERSONNEL				
35-2	12 Dec 86	Retirement Procedures	MPPP	F

Supersedes S HOI 0-2, 2 January 1987.

No. of Printed Pages: 4

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Number	Date	Title	OPR	Distr
35-4	10 Oct 86	Senior Officer Command Orientation	MPQ	F
36 - OFFICER PERSONNEL				
36-1	26 Sep 86	Access to Officer Command Selection Record Group (Colonel and Below)	MPX	F
40 - CIVILIAN PERSONNEL				
40-1	4 Nov 86	Certificates of Service and Retirement	MPK	F
50 - TRAINING				
50-1	7 May 86	Validating Air Force Space Command Training Requirements	MPTT	F
57 - OPERATIONAL REQUIREMENTS				
57-1	11 Jun 86	Processing Requirements and Operations Documents	XPXP	F
67 - SUPPLY				
67-1	30 Sep 86	Investment Equipment Management (57X3080 BPAC 845XXX)	LK6AC	F
121 - SPECIAL SUBJECTS FOR INSPECTION				
121-2	23 May 86	Special Interest Items (SII)	IGI	F
123 - INSPECTION				
123-1	22 Dec 86	Self-Inspection Program (SIP)	IGIS	F
123-8	25 Feb 85	AFISC Notice Inspections of Headquarters Space Command	IGIY	F
172 - BUDGET				
172-2	1 Apr 86	Command Financial Management	ACB	F
173 - COST ANALYSIS				
173-1	2 May 86	Preparing and Coordinating Cost Estimates and Analyses	ACCI	F
190 - PUBLIC AFFAIRS				
190-1	18 Jun 86	Release of Public Information by HQ AFSPACECOM Personnel	PAM	F
205 - SECURITY				
205-1	8 Dec 86	Information Security Indoctrination Program	SPI	F
205-2	14 Apr 86	Handling and Control of Two-Person Control Media	LKGO	F
205-3	21 Nov 86	Processing Security Inquiries	SPI	F
210 - HISTORICAL DATA AND PROPERTIES				
210-1	23 May 86	Historical Report	HO	F

Number	Date	Title	OPR	Distr
215 - MORALE, WELFARE, AND RECREATION				
215-1	26 May 86	Nonappropriated Funds	MPS	F
700 - COMMUNICATIONS-COMPUTER SYSTEMS				
700-1	10 Feb 86	<u>The SPACENET Program</u>	DAS	F
300 - ACQUISITION MANAGEMENT				
300-1	18 Jul 86	Requirements Review Council (RRC)	CPWC	F
900 - AWARDS, CEREMONIES, AND HONORS				
900-1	28 Feb 86	Presentation of Official Mementos	CP	F
900-2	31 Mar 86	Award Ceremonies	CP	F
JOINT HOIs				
10-1(NAS) C1	15 Apr 85 5 Jul 85	Administrative Procedures and Staff Practices	DAA	F
125-3(NS)	15 Nov 83	Bomb Threat Plan	SPO	F
200-1(NS)	8 Apr 83	<u>Communications Instructions Reporting Vital Intelligence Sighting (CIRVIS) Reports</u>	INOW	X
200-2(NS)	15 Apr 83	<u>(C) Submarine and Naval Reports (U)</u>	INOW	X
215-2(NS)	5 Sep 84	Headquarters Sports Council	CCQ	F
CHD/FED BLDG HOIs				
*6-1	31 Mar 87	Printing, Duplicating, Microform Support, and Use of Copy Machines	DAPR	F
7-1	15 Sep 86	Procedural Guidance for Customers of the Publishing Distribution Office (PDO)	DAPR	F
11-4	8 Aug 86	Chidlaw and Federal Building Flags	DE-CBC	F
85-1	28 Nov 86	Operation and Maintenance for Chidlaw and Federal Buildings	DE-CBC	F
92-1	30 Sep 86	Chidlaw and Federal Buildings Fire Plan	DE-CBC	F
125-1	30 May 86	Chidlaw Building Security	SPP	F
125-2	18 Aug 86	Demonstration and Protest Activities	SPO	F
125-3	1 Nov 86	Federal Building Security	SPP	F
182-1	9 Jun 86	Overnight Mail Service	DAA	F
205-1	11 Aug 86	Destruction of Classified Material	DE-CBC	F
215-2	29 Aug 86	Space Library	MPSL	F
355-1	30 Sep 86	Chidlaw and Federal Buildings Disaster Preparedness Program	DDCO	F

SECTION B - OBSOLETE PUBLICATIONS

NS 11-2, 15 Mar 84
NAS 11-5, 26 Jun 84
NAS 11-15, 13 Mar 84
NA 55-11, 30 Aug 84
A 102-1, 26 Aug 85

S/S by S HOI 11-1, 2 Feb 87
S/S by AFR 10-1/S Sup 1, 27 Mar 87
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